

RESOLUTION NO. 08-2025
CITY OF DIAMOND CITY, ARKANSAS

A RESOLUTION ADMINISTRATING THE RECORDING OF PUBLIC MEETINGS FOR
THE CITY OF DIAMOND CITY, AND FOR OTHER PURPOSES

WHEREAS, pursuant to A.C.A. 25-19-106 requiring that all officially scheduled, special, and called open public meetings shall be recorded, and maintained by the public entity for a minimum of one (1) year from the date of the open public meeting, there is a need to establish the administration of said requirement for all City of Diamond City municipal public meetings; and

WHEREAS, the records retention schedule for the City of Diamond City shall be updated to reflect the proper method of destruction for said recordings after the time requirement of one year has been fulfilled pursuant to state law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIAMOND CITY, ARKANSAS, THAT:

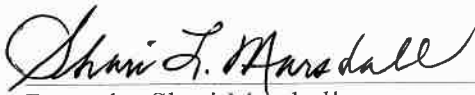
Section 1: The City Council of the City of Diamond City designates that the Recorder have custody of all digital and video recordings, and associated documents for all open public meetings held on behalf of the entity, including City Council and Commission meetings.

Section 2: If no prior arrangements have been made by the Recorder in his/her absence, the Mayor shall ensure that any public meeting on behalf of the City of Diamond City is recorded to fulfill the requirement set forth in A.C.A. 25-19-106. Said recording shall reside in the custody of the Recorder.

Section 3: Public meeting video or digital recordings in the custody of the City Recorder are authorized to be deleted after a period of one year from the date of the recording; but may be kept longer at the discretion or request of any elected City of Diamond City official.

4 Yes 0 No 0 Abstain 2 Absent

Passed and approved by the Diamond City Council on the 25th day of November 2025.


Recorder Shari Marshall


Mayor Jacob Glidewell